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The Potter Township Supervisors held a Regular Business Meeting on Wednesday, March 14, 2018 at the Potter Township Municipal Building. Ms. Rebecca Matsco called the meeting to order at 6:12 pm and led the Salute to the Flag.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar

Solicitor: Mike Jones
Engineer: Dan Sell
Secretary: Linda McCoy

Visitors: Billy Winkle, Lauren Patton, Tim Wetzel, Jim Gabel, Captain Jon Hall, Terri Baumgardner, Chris

Heitmar

The Board met with Mr. Jones in Executive Session from 5:45 pm - 6:10 pm regarding Township liability.

Ms. Matsco, Mr. Shamp and Mr. Cwynar held a Public Meeting with the Center Twp. Sanitary Authority and Castlebrook Development on Thursday, February 15<sup>th</sup> regarding sewer service in Potter Twp. near the Beaver Valley Mall.

Mr. Cwynar met with Barth Olds at the Township building on Monday, March 5<sup>th</sup> regarding engineering needs for a gas line to the proposed generator.

Ms. Matsco, Mr. Shamp and Mr. Cwynar held an executive session for litigation at the Township building on Thursday, March 8<sup>th</sup>.

Ms. Matsco, Mr. Shamp and Mr. Cwynar met with MDIA and Shell and at the Shell - PGT Greeting Center on Monday, March 12<sup>th</sup> regarding permitting.

Ms. Matsco, Mr. Shamp, Mr. Cwynar, Justin Cwynar and Ms. McCoy met with GHRIP representatives at Greene Twp. on Monday, March 12<sup>th</sup> regarding a GHRIP Agreement for sharing of employees and equipment among the five municipalities.

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED

TO APPROVE THE MINUTES OF THE FEBRUARY 14, 2018 REGULAR BUSINESS MEETING.

MOTION: Earl Shamp SECOND: AI Cwynar MOTION CARRIED

TO APPROVE THE MINUTES OF THE FEBRUARY 15, 2018 PUBLIC HEARING.

#### CITIZENS:

Mr. Gabel asked whether there were any plans for Earth Day in the Township. A discussion was had with the Board regarding cleanup on Route 18 near the Floyd Farm and on Bauer Road and how the Township and/or scouts could be involved.

# **NEW BUSINESS:**

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED TO PURCHASE A USED 2007 PELICAN STREET SWEEPER FROM AMBRIDGE BOROUGH FOR \$25,000 WITH GHRIP.

The Board explained that the purchase would be joint ownership between four or five of the GHRIP municipalities. A Letter of Intent to Purchase was signed to be sent to Ambridge Borough.

MOTION: Earl Shamp

SECOND: AI Cwynar

MOTION CARRIED

MOTION TO RATIFY RESOLUTION 3-2018, A RESOLUTION OF THE TOWNSHIP OF POTTER, BEAVER COUNTY,

COMMONWEALTH OF PENNSYLVANIA AMENDING AND ADOPTING A FEE SCHEDULE FOR VARIOUS

COLLECTION FEES AND SERVICE FEES ASSOCIATED WITH THE DUTIES OF COLLECTION OF PROPERTY

TAXES FOR THE TOWNSHIP OF POTTER, BEAVER COUNTY, PENNSYLVANIA.

MOTION WAS MADE BY EARL SHAMP AND SECONDED BY AL CWYNAR AT THE MARCH 7TH PUBLIC WORK

SESSION.

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED MOTION TO DONATE THE 1986 GMC BRIGADIER TANKER TO THE POTTER TOWNSHIP VOLUNTEER FIRE DEPARTMENT TO BE SOLD AS A FUNDRAISER FOR THE FIRE DEPARTMENT.

There is currently a \$2,000 bid on the truck.

#### **OLD BUSINESS:**

There was a discussion among the Board regarding redesigning the gas line and upgrading the HVAC service in the Township municipal building for the proposed generator for the building.

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**SOLICITOR'S REPORT:** No report.

## **ENGINEER'S REPORT:**

Mr. Sell reported that he is updating the map for the parcels in the AJMJ.

## **PLANNING COMMISSION:**

The Planning Commission will not meet on Thursday, April 19th, but will meet instead on Monday, April 23rd at 7pm in the Raccoon Township Municipal Building regarding the joint Ag Security Area with Raccoon Township.

## FIRE DEPARTMENT: Jim Gabel

The new tanker was displayed at the Monroeville Fire Expo and will be delivered to the Fire Department soon.

KME will take the new tanker to the Harrisburg Fire Expo this spring for three days.

The Department spent time at the boat docks for training and service to wash the road and ramp.

The Department will present a new roster to be published in each newsletter as a result in Sue Nash erroneously being named as Captain of the Department. The Department will work with the Township to educate the residents on the Fire Department members and their duties.

## POLICE DEPARTMENT: No report.

## **CITIZENS:**

Mr. Heitman gave an update on the traffic in the Shell construction area. He said that the pouring of concrete foundations with be ending soon and the plant will be going vertical this year with structures. There was a discussion about having another Shell public meeting soon to bring the residents up to date with the construction

The Board reported that new LED lighting is to be installed in the Township garage resulting in a cost savings on electricity.

## **REAL ESTATE TAX COLLECTOR:**

Vicky Leininger submitted 2018 February Real Estate Tax Report to the Supervisors.

#### TREASURER'S REPORT:

The balance in the	General Fund Account is	\$334,726.45	Bills for this account totaled \$64088.28
The balance in the	State Liquid Fuels Account is	\$120.38	There were no bills for this account
The balance in the	Capital Equipment Account is	\$84,943.70	There were no bills for this account
The balance in the	Escrow Money Account is	\$522,622.58	Bills for this account totaled \$1,440.00
The balance in the	Wage Tax Account is	\$60,242.19	There were no bills for this account
The balance in the	Public Safety Account is	\$1,821,850.23	There were no bills for this account
The balance in the	DCNR Grant Fund Account is	\$6,291.93	Bills for this account totaled \$5,797.05

MOTION: Earl Shamp

SECOND: AI Cwynar

MOTION CARRIED

MOTION TO APPROVE THE TREASURER'S REPORT AND PAY THE BILLS FOR THE MONTH OF MARCH.

Mr. Cwyrar reported that other local municipalities do not read and/or report the items on their Treasurer's Penert

Mr. Cwynar reported that other local municipalities do not read and/or report the items on their Treasurer's Report.

#### **ANNOUNCEMENTS:**

The Planning Commission will not meet on Thursday, March  $15^{\rm th}$  at 7:00.

Spring Bingo is Friday, March 23<sup>rd</sup> at 6:00 pm in the Township Building! All residents are invited!

Independence Conservancy is hosting a SPRING PEEPING WALK at the Tank Farm on March 25th at 6:30 pm with a bonfire and food.

The Supervisors will hold a Work Session on Wednesday, April 4<sup>th</sup> at 6:00 pm.

The next Regular Business Meeting is scheduled for Wednesday, April 11<sup>th</sup> at 6:00 pm.

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED THERE BEING NO FURTHER BUSINESS THE MEETING ADJOURNED AT 6:56 PM.

Respectfully Submitted,